

Delivery Manager/ Project Manager at Alex Solutions

Who are we?

iHealthScreen Bangladesh a concern of iHealthScreen inc. (USA). iHealthScreen Bangladesh is looking for a Delivery Manager/Project Manager for one of its Australian clients, [Alex Solutions](#).

Who is Alex Solutions?

Alex Solutions is an Australian-owned software company that is bringing innovation and disruptive ideas to the way organisations manage their information assets. The future is going to be defined by data. That's why we've assembled a team of talented professionals to create a simple, social and self-managing metadata management platform for organisations of all sizes.

Named after the Ancient Library of Alexandria - the keeper of all knowledge - Alex aspires to be the single source of truth in all organisations.

Recognised by Gartner as a Global Leader in the Magic Quadrant for Metadata Management Solutions for 3 successive years - our team is extremely proud to be representing Australia on a global stage!

We are a team of 90 passionate people - our HQ is in Melbourne, Australia and we are scaling up! We now have team members operating in 10 different countries around the world.

About the opportunity

We have an exciting opportunity for a Delivery Manager/ Project Manager to join our Engineering team! In this role you will drive on time delivery, project and team leadership and quality of the release.

Day to day activities --

Agile Software Delivery

- Drives consistency in quality and velocity of delivery
- Ensures all KPIs are in place to measure team
- Drives the team rituals (stand-ups, retrospectives, etc.)

Stakeholder Engagement

- Deals with senior stakeholders to keep them informed and comfortable that delivery is as expected.
- Negotiates with the Senior Product Owners Team to ensure epics are scoped, prioritised, and achievable.
- Acts as an escalation point for Product if they are not satisfied with delivery of a squad.

- Internal and external stakeholder involvement to keep them apprised of progress and address their needs.
- Shifts in priorities from senior leadership by ensuring members remain agile enough to handle changes with minimal disruption to productivity.
- Collaborate with other engineering teams to drive prioritisation, inter-dependencies, analysis and resolution of complex technical issues.
- Collaborate with Customer Support Manager to ensure teams are working on most critical tickets.
- Work with Product Owners for roadmap priorities.

Planning / Scoping

- Lead the collaborative planning process - prioritising the work that needs to be done against the capacity and capability of the team.
- Manage scope of projects from inception to closure.
- Ensures deliverables and epics are adequately planned for.
- Ensures that team planning is achievable and realistic.
- Mediates with senior stakeholders and Product when plans cannot be agreed on.
- Manage planned and unplanned changes, risks and issues to ensure rapid delivery and greater predictability.
- Clear any impediments that may slow down your team's progress and set timelines on which product will be delivered.
- Balance the team members' allocation between support tasks and new features delivery.

Team Morale / Culture

- Works closely with the People and Culture Team to ensure your team is productive, happy and drives strong culture with other engineering teams.
- Actively looking for opportunities to drive engagement and communicate critical business information regularly.

Tracking / Reporting

- Tracks and report delivery metrics regularly

Team management

- Actively encourages teams to self improve and critically analyse performance.
- Coaching and professional development of team members.
- Support and escalation when team members face issues.

What are we looking for:

- 3 to 5 years experience as a Delivery / Project Manager or Scrum Master.
- Proficiency in leading remote teams across multiple time zones.
- You are a quality advocate and a Jira guru.
- Experienced in Agile Software Delivery for a dynamic software company.

- You have excellent communication skills and can translate technical jargon into digestible information for stakeholders.
- You enjoy driving projects to completion while achieving business goals.
- A Software Development background is highly desirable.

Employment Status

- Full time.

Educational Requirements

- Bachelor of Science in Computer Science & Engineering or any related subjects.

Experience Requirements

- Minimum 3-5 years as a Delivery / Project Manager or Scrum Master, beyond any other work experience that you may have in the field of Information Technology.

Salary

- Tk. 100000 - 150000 (Monthly).
- For experienced candidates, salary is negotiable.

Compensation & Other Benefits

- Weekly off days are Saturday and Sunday to match with Alex Solutions head office in Australia.
- Hybrid working environment between office and home.
- 2 yearly bonuses.
- Lunch subsidy.
- Referral bonus.
- Salary Review: Yearly.
- Interest free loan from the office.
- Access to our training programs, opportunity to work with our international research team and possible investment in your personal project.
- Annual guaranteed research grant for each employee.
- Office hours: 08:30AM to 5:30PM.
- Office location: Banani, Dhaka.

If that's not enough to get you excited - here's some more info you might be interested in:

- Do you like staying up to date with technologies? We ensure the company pays dedicated time for self learning & training!
- Monthly 'Teach Me' sessions! Get a half day off or a \$100 Gift voucher by running a 1 hour skill-share session for the company. Or attend a session to connect over our passions and foster increased cross-learning.
- We truly believe in strength in diversity! Collaborate with team mates around the globe.
- Innovation is important to us! We are the only Australian company with a global leading metadata management solution.

- Learning + growth opportunities in a fast growing company! Join us on our scale up journey and be a part of something special.
- Did we mention our software is used by some of the world's largest enterprise organisations? Work with leading global organisations across many industries.
- Deck out your desk! We make sure that you have all the essentials - monitor, keyboard, headphones, mouse. PLUS we want to make sure you feel comfortable - so we will chuck in \$50 for anything you'd like. It might be a plant, lamp, pencil holder. Whatever works for you.
- Engagement is key to our new ways of working! We have monthly company meetings & awards, online social club events, shout-outs, weekly newsletter.

Application

Please apply only if you have the required experience for the requested time period. Apply with your updated CV at jobs-bd@iHealthScreen.org

Interview Process

1. A 15 minutes get to know zoom interview in English. You will be tested for your communication skill in English. Positive outcome at this level will lead you to the next interview.
2. Alex Solutions will directly interview you to check your experience and suitability against the skills sets requested. This is for 20-30 minutes. Positive outcome at this level will lead you to the next interview.
3. There will be a coding challenge and/or a technical interview depending on your skillset.